

Grant Applications for Malmesbury on 09/07/2014

ID	Grant Type	Project Title	Applicant	Amount Required
502	Community Area Grant	New Kitchen, Store and Toilets for Recreation Field	Brinkworth Heritage Society	£5000.00

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Submitted: 01/04/2014 01:02:03

ID: 502

Current Status: Application Received

To be considered at this meeting:
09/07/2014 Malmesbury

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£5001+

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
New Kitchen, Store and Toilets for Recreation Field

6. Project summary:
Project is to remove old Kitchen (portable cabin 30ft by 10ft), two old Containers and a horse box presently used as stores(one container is standard, end opening shipping container 8ft by 20ft, the other is an articulated container 8ft by 40ft) and install new buildings plus the provision of Toilets at Brinkworth Recreation Field.

7. Which Area Board are you applying to?
Malmesbury

Electoral Division
Brinkworth

8. What is the Post Code of where the project is taking place?

SN15 5AH

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Festivals, pageants, fetes and fayres
Food, farming and local markets
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2013

Total Income:

£7927.29

Total Expenditure:

£5942.46

Surplus/Deficit for the year:

£1984.83

Free reserves currently held:

(money not committed to other projects/operating costs)

£11201.00

Why can't you fund this project from your reserves:

On average the society organises at least six fund raising events each year. Most revenue comes from the annual Bonfire and Fireworks Night on November 5th (Â£1500.00 in 2013). Present reserves are only Â£11,201.00 and the total estimated project cost for the renewal of the recreation field kitchen, store and provision of new toilets is over Â£47,000.00. While the Society has already allocated Â£3,000 towards this project from its reserves it requires working capital to stage its events, fund raising activities and contingencies.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£47978.48		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Foundations & Materials	2000.00	Scottish Widows	yes	5551.20
Kitchen Unit	12333.60	Bank Current a/c	yes	5565.00

Storage Units (2)	9633.60	Cash in hand	yes	1.00
Toilets	14950.80	Landfill Tax Credit Scheme	yes	20000.00
Plumbing and Drainage	1400.00	Race Night Event	yes	965.00
Furniture, tables and chairs	2098.80	Brinkworth Parish Council	yes	5000.00
Electrical Installation including cookers	1200.00	Wiltshire Council Grant		5000.00
Contingency (10%)	4361.68			
Total	£47978.48			£42082.2

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Malmesbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

1. Each year on the recreation field five major events are organised and run by Brinkworth village organisations. Attendance at these includes all ages but children are expected to be accompanied by a parent or adult on bonfire night. 2. During daylight hours on all other days the children's playing area is used by youngsters usually supervised by their parents. 3. The football field is available for practice and games and is used by youngsters almost every evening when weather permits, except when the major events are taking place. There is also a basketball practice area. 4. The kitchen and other facilities are available to those taking part in recreational events and games as and when required. Walkways and access to buildings and facilities will be provided for the disabled as and when the new facilities are installed.

14. How will you monitor this?

Facilities at the recreation field are monitored weekly when waste bins are checked and emptied by volunteers. Volunteer working parties carry out maintenance and clearing up after major events. It is envisaged that additional monitoring by volunteers will take place to safeguard the new facilities.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

A Project Committee of The Brinkworth Heritage Society is raising funds and will provide project management for the renewal of recreation field facilities which are expected to take up to two years. Applications to various grant aid organisations have and will be made. The Society has enrolled as an Environmental Body to obtain money from the Land Fill Tax Credit Scheme. A Landfill Operator has offered Â£20,000 under this scheme towards this project - see under income in 10b above.

16. Is there anything else you think we should know about the project?

Presently Brinkworth Recreation Field has several portable/temporary buildings/storage containers, and these are being renewed under this project in three phases. Phase I - The kitchen - one old container will be removed and the new kitchen installed in its place. Phase II - the old kitchen will be removed and the two new containers will be installed in its place. The remaining container and horse box will be removed. Phase III - the new toilets will be installed and connected to the existing septic tank. Because Entrust wanted us to complete the project in two years we dropped the provision of new toilets from the original project since we

doubted we could raise the necessary funds for all these facilities within two years. However, we now envisage it should be possible provide the toilets under this project but, after the kitchen and storage facilities have been renewed.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.